**City of Walnut Ridge**

****

**Where Abbey Road Meets the Rock N’ Roll Highway**

**300 WEST MAIN STREET**

**Walnut Ridge, Arkansas 72476**

# PH: 870-886-6638 – cityhall@cityofwalnutridge.com

**OCCUPATION LICENSE APPLICATION**

Thank you for choosing to have your business in Walnut Ridge and we welcome you.

Name of business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Physical Address of business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit fees are based on the type of business as outlined in Ordinance No. 850-17 (attached).

The following must be completed before an occupation license will be issued:

1. Fire inspection: obtained by calling the Fire Department at 870-886-6631. This document is free.
2. Certificate of Occupancy: obtained from Building Inspector at 870-886-6631. This is a $50 fee.

Upon receipt of this application and required documents, an occupation license will be issued by the City Clerk.